



British International  
Studies Association

# BISA Global Nuclear Order Working Group Constitution

<http://bisaglobalnuclearorder.wordpress.com>

## ***1. Aims***

The Global Nuclear Order (GNO) Working Group was formally established in Spring 2013. The Group aims to provide a forum in which to bring together a diverse range of scholars to:

- Harness the growing depth and breadth of research and interest of scholars, practitioners and research students engaged in the study of global nuclear order;
- Promote genuinely interdisciplinary and world-leading research into contemporary nuclear challenges;
- Regularly organise high-profile conference panels and working group events on nuclear issues;
- Publish high quality collaborative research undertaken by members of the group in the form of edited collections, special editions of leading peer reviewed journals and working papers on the BISA website;
- To collaborate on research funding proposals;
- To engage with the non-academic community and bridge the gap between academic and policy worlds.

## ***2. Role of the group convener(s)***

### ***2.1 Responsibilities***

The convener(s) has overall responsibility for the running of the working group and ensuring the Group meets its obligations to BISA, including timely submission of annual reports and financial statements and active participation of the Group in the BISA conference. In addition, the convener(s) will have responsibility for:

- Seeking and enrolling new members;
- Maintaining the website, the membership database and email lists (and ensuring compliance with the Data Protection Act);
- Seeking proposals for conference panels at BISA and ISA;
- Seeking proposals for workshops, seminars and working group events;
- Administering the working group funds through their institution;
- And organising an AGM.

The convener can co-opt assistants from the Working Group membership and/or delegate these tasks as they see fit while retaining overall responsibility to BISA for the appropriate running of the Working Group. Joint conveners are also permitted. The working group actively encourages the

involvement of members based at think tanks, research institutes, NGO's and from government.

## 2.2 Terms of office and elections

Conveners will serve two-year terms, and no more than two consecutive terms. Conveners will be elected by an online ballot of working group members (current BISA membership is required in order to vote). This will take place in March (first election March 2015), and thereafter every two years. A member of the working group who is not standing for election will administer the election. Notifications will be provided through the working group email list. Any working group member who is a current BISA member is eligible to stand; candidates also require a proposer and a seconder (both of whom must be a working group member who is a current BISA member).

## 3. *Membership*

3.1 Anyone can become a member of the working group by emailing the convener(s) with the following information: name, institution, email address, and research interests. No payment is required. BISA membership is not required for working group membership, although it is encouraged. Members consent to having their information listed in the members' directory on the website. Emails can be sent to the working group list through the convener(s) (and subject to their discretion).

3.2 Members can propose events for which BISA working group funding can be applied. The level of funding applied for will be at the discretion of the convener, on criteria of: the level of funds made available by BISA; the number of bids; the fit with the aims of the working group; the potential for original academic outputs; the involvement of postgraduate students; the number of working group members involved; and value for money.

3.3 Members can propose panels for working group and/or BISA slots at BISA and ISA conferences. The ranking of these proposals will be at the discretion of the convener(s), on criteria of: the fit with the aims of the working group; the potential for original academic outputs; the involvement of non-academic participants; the involvement of postgraduate students; the number of working group members involved.

## 4. *Amendments to the constitution*

Amendments to the constitution can be made following a proposal circulated by email in advance of the AGM (usually held at the BISA annual conference), followed by a discussion with members at the AGM at which a vote may be taken, and a summary of the discussion circulated by email following the AGM. After following this process, and taking reasonable consideration of the views and advice of members, and BISA regulations, the convener(s) can make changes to the constitution.

## 5. *Complaints/ Code of Conduct*

Complaints about the running of the working group should be resolved in the first instance through the convener(s) or the membership. If this fails complaints can be made to the BISA Trustee responsible for working groups. See <http://bisa.ac.uk/>

We are a subgroup of BISA and therefore adhere to the code of conduct for members and any subsequent amendments, as well as any other BISA policies/procedures.