

## **Constitution of the BISA Environment Working Group**

### **1. Purpose of the Working Group**

The Environment Working Group fosters the exchange of ideas and insights on all aspects of global environmental politics, including sustainable development, climate change, desertification, deforestation, environmental security, the energy-environment nexus, regional and global governance, North-South tensions, transnational environmental movements, IR theory, and environmental ethics and justice.

### **Responsibilities of the group Convenor**

The Convenor is responsible for the overall running of the Working Group, and ensuring it complies with BISA rules and regulations. The role can be shared by two co-Convenors. Details of the current Convenor can be found at:

[http://bisa.ac.uk/index.php?option=com\\_content&view=article&id=86&catid=37&Itemid=68](http://bisa.ac.uk/index.php?option=com_content&view=article&id=86&catid=37&Itemid=68)

Specific responsibilities include:

- Timely submission of all reports (financial reports and annual reports);
- Maintaining the website;
- Promoting the Group and actively recruiting new members;
- Organising meetings as necessary (either online or at BISA conferences);
- Ensuring that the Group actively participates in annual BISA conferences by coordinating the submission of at least two panels;
- Promoting other activities, such as workshops and seminars during the year;
- Preparing applications for financial support from BISA for activities;
- Managing the Group's finances.

### **Term of office and elections**

Convenors will serve a two-year term, and can hold the position for no more than two consecutive terms. Online elections will be held every two years to select a new Convenor or co-Convenors. All members of the BISA Environment Working Group mailing list are eligible to vote. All candidates must be members of BISA and maintain their membership throughout their term or terms in office. PhD students may stand for election, but can only be elected as a co-Convenor as part of a team with a professional scholar. A member who is not standing for election will administer the election.

### **Amendments to the constitution**

Proposed constitutional changes must be circulated by email to all members 28 days before the BISA annual conference. The proposal will be discussed at a meeting of members at the annual conference, and a vote will be taken by all present. Absent members may register their vote with the Convenor up to 7 days before the meeting. All members will be notified of the outcome by email.

### **Complaints**

Complaints about the running of the Working Group should be addressed to the Convenor in the first place. If the matter cannot be successfully resolved with the Convenor, the complaint should be made to the BISA executive committee ([bisa@aber.ac.uk](mailto:bisa@aber.ac.uk)).

Adopted on 5 December 2013.